

## **RETAIL SALES ASSOCIATE POSITION, PART-TIME**

### **JOB DESCRIPTION:**

Sweet Basil is a retail kitchenware store selling a wide variety of products for cooking and entertaining. We are seeking a part-time sales associate with retail experience, great communication and customer service skills. This special person should enjoy helping customers have a fun and successful shopping experience. We provide service with our Cooking School and need our employees to be able to make decisions concerning enrollment, check-in and registration. Applicant must have had prior retail experience. A candidate should be a quick learner, able to communicate the details of our merchandise, cooking classes and daily operations.

### **RESPONSIBILITIES:**

- Open the store at the start of the day.
- Actively work to inform and educate customers about the products we sell with the goal creating sales opportunities with each customer.
- Price, stock and maintain cleanliness of the store each day.
- Use a Point of Sale (POS) system to ring sales and cooking class registrations.
- Use initiative to keep store clean and stocked.
- Be a team player with the staff.
- Work efficiently to complete tasks given.

### **QUALIFICATIONS:**

Prior retail experience required, working at a similar housewares, cuisine, kitchen or cooking store. Will be required to provide information and discuss the products we sell. Candidate needs to possess a pleasant customer service style that invites customers to enjoy their shopping experience.

- Use good judgement and be able to problem solve and make decisions using our customers service policies as a guide.
- Be a quick learner to learn the inventory and be able to assist customers with purchase decisions.
- Be able to make the customer the number one priority at all times.
- Physically able to stand, lift and climb on a ladder.
- Willingness to do what is asked and or required of the position.

**BENEFITS:**

- Competitive wage
- Flexible schedule
- Meal of foods from the cooking school
- Discounts on store merchandise
- Working as part of a team within an environment where your skills contribute to the daily success of the business.
- Flexible Schedule

**SCHEDULE:**

- Part-time
- \$13.50 - \$15.50 per hour
- 4-hour shift
- Day shift
- Monday to Saturday

**EDUCATION:**

- Associate (Preferred)